# PRELIMINARY AGENDA
## LTAP Region Four Annual Meeting
### May 11-14, 2010
#### Nashville, TN

## Tuesday, May 11
- **3:00-5:00 pm** Meeting Registration - Hotel Lobby
- **5:30-7:30 pm** Welcome Reception - Atrium

## Wednesday, May 12
- **7:30-8:30 am** Breakfast (included in hotel stay) - Atrium
  - Registration – Kentucky/Mississippi Ballroom
- **8:30-9:00 am** Welcome and Opening Remarks - Kentucky/Mississippi Ballroom
  - David Clarke, Tennessee LTAP Director
  - Metropolitan Government of Nashville and Davidson County
  - Tennessee Department of Transportation
  - FHWA TN Division Office
- **9:00-10:00 am** LTAP Program Update
  - Clark Martin, FHWA Office of Technical Services
- **10:00-10:30 am** NLTAPA Update
  - James Martin, NLTAPA Vice President
  - Valerie Pitts, NLTAPA Secretary and Region 4 Representative
- **10:30-10:45 am** Break
- **10:45-11:15 am** LTAP Region Four “Show and Tell”
  - Part One: South Carolina and Florida
- **11:15-12:00 pm** Roundtable Discussion: Newsletters and Technical Assistance
- **12:00-1:15 pm** Lunch
- **1:30-2:00 pm** LTAP Region Four “Show and Tell”
  - Part Two: Alabama and North Carolina
- **2:00-2:45 pm** Roundtable Discussion: New Training Topics – What Works, What Do We Need?
- **2:45-3:00 pm** Break
- **3:00-4:30 pm** Concurrent Session 1: LTAP Manager’s Roundtable Discussion - Mississippi Ballroom
  - Concurrent Session 2: LTAP Support Staff Roundtable Discussion - Kentucky Ballroom
- **5:00 pm** Dinner on your own
Thursday, May 13

7:30-8:30 am  Breakfast (included in hotel stay) - Atrium
8:30-10:00 am  Safety Update  
    FHWA Office of Safety
10:00-10:15 am  Break
10:15-11:00 am  LTAP Region Four “Show and Tell”  
    Part Three: Mississippi, Georgia and Puerto Rico
11:15-5:00 pm  Depart for Lunch and Tour – Belle Meade Plantation, Downtown Nashville
5:00 pm  Dinner on your own

Friday, May 14

7:30-8:30 am  Breakfast (included in hotel stay) - Atrium
9:00-9:30 am  LTAP Clearinghouse Update - Kentucky/Mississippi Ballroom
9:30-10:00 am  LTAP Region Four “Show and Tell”  
    Part Four: Kentucky and Tennessee
10:00 am  Break
10:15-11:15 am  Roundtable Discussion: Hot Topics and Burning Questions  
    Facilitated by David Clarke
11:15 am  Meeting Adjourns – Travel Safely!
Name __________________________ Name on Badge __________________________

Organization _____________________________________

Title _________________________________________________________________________________

Address ______________________________________________________________________________

City/State/Zip _________________________________________________________________________

Email ___________________________________________ Telephone ____________________________

Is this your first LTAP Region meeting? yes  no

Will your group bring a van? yes  no

Registration fee $225 (before March 30, 2010) $_______
Registration fee $250 (after March 30, 2010) $_______

Guest Name: __________________________

Guest Registration fee for Tuesday night reception
Thursday (Lunch/Belle Meade Plantation Tour/Downtown Nashville Excursion) $75.00 $_______

Total $_______

Payment by (choose one):

____ Check payable to The University of Tennessee
____ Bill/Invoice my organization
____ Credit Card: ___ Visa ___ MasterCard
Cardholder’s Name __________________________ Cardholder’s Signature _________________________
Card No: __________________________ Expires __________________________

Mail/Fax registration to:

Tennessee Transportation Assistance Program
309 Conference Center Building
Knoxville, TN 37996-4133
Tel: 865-974-5255 Fax: 865-974-3889

Embassy Suites - Nashville Airport
10 Century Boulevard, Nashville, TN 37214
Tel: 615-871-0033
Rooms $119 per night.
To reserve room use Group Code “UTTAP” (Reservation must be made by April 9, 2010 to ensure rate)